



THE ASSAM GAZETTE

অসাধাৰণ

EXTRAORDINARY

প্ৰাপ্ত কৰ্তৃত্ব দ্বাৰা প্ৰকাশিত

PUBLISHED BY THE AUTHORITY

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No. 210 Dispur, Tuesday, 15th March, 2022, 24th Phalguna, 1943 (S. E.)

GOVERNMENT OF ASSAM

ORDERS BY THE GOVERNOR

INDUSTRIES COMMERCE AND PUBLIC ENTERPRISES DEPARTMENT

NOTIFICATION

EXECUTIVE ORDER/RESOLUTION

The 15th February, 2022

No. PE.114/2013/104.- Pending finalization of Service Rules, the Governor of Assam is hereby pleased to make the Public Enterprises Department Technical Service (Recruitment and Conditions of Service) Order in respect of filling up the post of Director in the industries Commerce and Public Enterprises Department as under:-

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| Short title and commencement | 1. (1) This order may be called Public Enterprises (Recruitment and Promotion to the Cadre of Director) Service Order 2022.
(2) This order shall come into force on the date of their publication. |
| Definitions | 2. In this Order, unless the context otherwise requires,-
(a) "State Government" means Government of Assam.
(b) "Appointing Authority" means the Governor of Assam.
(c) "APSC" means Assam Public Service Commission.
(d) "Selection Board" means the Board constituted under clause 7. |
| Cadres | 3. The service shall consist of the following Cadres,-
(a) Director, Public Enterprise.
(b) (i) Adviser (Production).
(ii) Adviser (Finance). |

The details of cadre strength along with pay scale is given in Schedule- I.

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| Method of recruitment | 4. The recruitment to the Cadres shall be in the following manner, namely :- <ul style="list-style-type: none">(1) Recruitment to the Cadre of Director shall be made by promotion only.(2) Recruitment to the posts of Adviser (Production) and made Adviser (Finance) shall be made by direct recruitment. |
| Recruitment by promotion | 5. (a) the post of Director shall be filled up by promotion from the cadre of Adviser (Production) or Adviser (Finance);

(b) for promotion to the post of Director, a candidate must have rendered minimum 5 years of continuous service in the cadre of Adviser (Production) or Adviser (Finance) on 1 st day of January of the year, in which selection is made. |
| Procedure for promotion | 6. The recruitment to the post of Director shall be in the following manner, namely,- <ul style="list-style-type: none">(1) Post of Director, a single cadre post, which was created vide sanction Order No. PE.44/84/186 dated 17-08-1987. The post shall be filled up by virtue of promotion of officers from the rank of Adviser (Production) or Adviser (Finance) on merit cum seniority basis subject to Annual Confidential Report rating of "Good" and above.(2) Before the end of each year, the Appointing Authority shall make an assessment of the likely number of vacancies be filled up by promotion in the next year in each cadre.(3) The Appointing Authority shall then furnish to the Selection Board the following documents and informations with regard to as many officers in order of seniority who are eligible for promotion:-<ul style="list-style-type: none">(a) Information about the number of vacancies.(b) List of officer in order of seniority who are eligible for promotion indicating the cadre to which the case of promotion is to be considered.(c) Character rolls and personnel files of the officers listed.(d) Details about reservation.(e) Any other documents/ particulars as may be considered by the authority. |

- (4) The Appointing Authority shall simultaneously request the Selection Board to recommend a list of officers eligible for promotion in order of preference.
- (5) The selection shall be made on the basis of merit with due regard to seniority.
- (6) The Selection Board, after examination of the documents and information furnished by the appointing authority shall recommend the name of officer eligible for promotion to the Appointing Authority.
- (7) The Appointing Authority on receipt of the list recommended by the Selection Board shall:-
 - (a) consider the list prepared by the Selection Board along with the character rolls and personal files of the employees and approve the list unless it considers any changes necessary. If the Appointing Authority considers it necessary to make any change in the list received from the Board, he shall inform the Selection Board of the changes proposed and after taking into account the comments, if any, the Selection Board, may approve the list finally with such, modifications if any, as may in his opinion be just and proper;
 - (b) Forward the list for the post in the cadre of Director together with the information on the documents as referred to in the clause (3)(a) of the clause (4) and request to approve the list.
- (8) The promotion shall be in accordance with the list finally approved.

Selection Board 7. Selection of the Candidate for promotion shall be made by a Selection Committee/ Board to be constituted with the following members, namely:-

(i)	Senior-most Secretary, Industries Commerce and Public Enterprises Department	-	Chairman
(ii)	Secretary, Industries Commerce and Public Enterprises Department	-	Member Convener
(iii)	Secretary, Personnel Department or his nominee (Addl. Secy. Or above)	-	Member

Reservation 8. The norms of reservation applicable for Single Cadre Post shall be followed.

SCHEDULE I
(Clause-3)

Sl. No.	Cadre Name	No. of Post	Pay Structure as per Rop, 2017
(1)	Director	1	Pay Band: Rs 30000 – 110000, GP: Rs 17500.00
(2)	Adviser (Production/ Finance)	2	Pay Band: Rs 30000 – 110000, GP: Rs 16900.00

NEERA DAULAGUPU,
Secretary to the Government of Assam,
Industries Commerce and Public Enterprises Department.